



Scheduling Image Guided Biopsies and Procedures

Outpatients:

Please call 617-414-4969 to schedule all outpatient biopsies and image guided procedures (including Sonohysterograms) with the exception of breast procedures.* Please have the "Radiology Procedure Consult Form" completed in its entirety and fax to 617-414-1698. This form can be found at the bottom of this document and on the Radiology internal webpage under "Referring Physicians". The form will be reviewed by one of the Attending Radiologists and if approved, a date and time will be scheduled for your patient. Our scheduler will contact you at the phone number provided on the form.

Inpatients:

- East Newton inpatients, please call the body reading room at 8-6607 for Radiologist approval.
- Harrison Avenue inpatients, please call the body reading room at 4-6419 for Radiologist approval.

Please have the following information ready when calling to speak with the Radiologist:

- Patient name, MRN and location.
- Organ or area of concern.
- History and indication for procedure.
- Completed "Radiology Procedure Consult Form" faxed to 4-1698.

Once approved by the attending Radiologist, the appropriate exam should be ordered in SCM. The technologist will contact the floor at an appropriate time to call for the patient.

*To schedule breast procedures, please call 617-414-6266, option 2.

Radiology Procedure Consult Form: